

# **Accredited Landlords**

Housing Associations, Private &, Public Landlords are encouraged to take up the accreditation process, in recognition of 'tenants first', you will be making a powerful statement about your organisation's commitment and the way you discharge your duties and responsibilities as a social care landlord.

#### Core Areas

- Services that is accountable and transparent
- Promoting self advocacy and tenant empowerment
- Property Condition
- Repairs and Replacements
- Rental Collection & Support Practices
- Emergency Response Team
- Sub Contractors Accountabilities
- Equal Opportunity
- Health & Safety
- 1. Be a member of The Social Care Housing Trust & work towards a '3 star rating

Star Ratings; 3 – Outstanding

2 - Good

1 - Satisfactory

### Benefits

Use of our logo on your stationary, signifies you commitment to 'best practice'

Increase your exposure as a member of SCHT

Published rating (optional)

#### **STEP 1: Preparation**

Realistically, if you are new to SCHT, then you are going to need some guidance. Once contact is made, we'll discuss your requirements with you and suggest the solution that best suits your needs. After assessing your needs we will give you a fixed price quotation so that you know exactly how much your registration will cost. Your quotation will be based upon your size of your organisation, profile and an assessment of your needs. To get the ball rolling, simply call us on **08454 67 67 67** or email us on **info@scht.org**.

#### **STEP 2: Application**

Once you decide to go-ahead, we'll assign an Assessor to you. He or she will be your principal contact throughout the registration process and beyond. They will build-up detailed knowledge of your business and will offer you the support you need.

#### STEP 3: Pre-Audit Assessment

Your Assessor will visit you to explain the requirements of the standard. The Assessor's role involves facilitating an onsite operational review with you. This leads to the development of policy, objectives, targets and an housing action plan. The action plan will include milestones for review and once fully prepared, together you would agree the appropriate timetable for your Audit Assessment. Many organizations benefit from a pre-assessment "dry run" and your Assessor will be able to advise you on this.

#### **STEP 4: Audit Assessment**

Once you are ready for your formal Audit Assessment, your Lead Assessor will make arrangements for an independent auditor to conduct the formal assessment. You will be informed of the Auditor's recommendation before he or she leaves your premises

## **STEP 5: Registration & Certificate**

Following the independent Auditor's recommendation, your registration will be formally confirmed by the Social Care Housing Trust Approvals Board. Soon after, your certificate of conformity to the 'tenants first' standard will be issued and sent to you.

#### **STEP 6: Continual Assessment**

Having achieved certification, you'll want to maintain your registration and your Assessor will remain on hand to facilitate improvements and ensure that you continue to meet the standards.

## WHAT WILL THIS COST?

We like to provide our clients with a fixed price because we know that day rates have a habit of going over budget!

We will calculate the cost of your pre-assessment based on the size of your organisation; e.g. annual turnover, the number of sites you have and the number of employees, etc. In all cases, we will provide you with a fixed price quotation.

The table below provides details of our Certification fees at the current rates.

Annual Turnover Audit Only Fee\* from

Up to £250k £795

£250K to £1M £895 £1M to £2.5M £1,149

£2.5M to £5M £1,595

Above £5M P.O.A

\* All fees subject to VAT at the prevailing rate.

# CONTACT

To find out more about certification from the British Accreditation Bureau, please call us Monday to Friday between the hours of 09:00 to 17:00 or email. Our full contact details are provided below.

Thank you.

# **The Social Care Housing Trust**

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